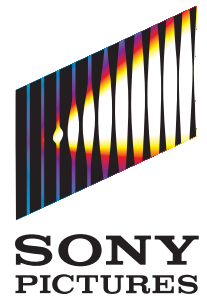# IT Connectivity Work from Home Guide

March 2020

Requirements

- Stable Wi-Fi internet connection
- Sony issued laptop
- VPN Access
- RSA hard or soft token

VPN (Virtual Private Network)

VPN is the method of accessing the SPE network from a remote location. Sony uses the Cisco AnyConnect Secure Mobility Client to connect virtual private networks.
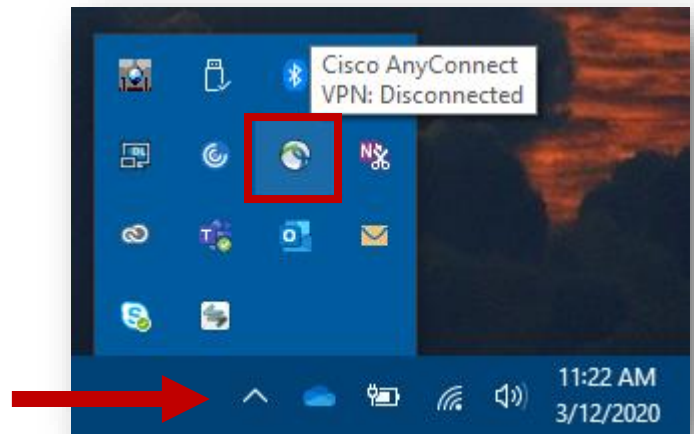
RSA

RSA is a mobile app that generates a "tokencode" which is assigned to a user. This tokencoke is needed for VPN or 2-factor authentication. The mobile app refreshes the tokencode every 60 seconds.
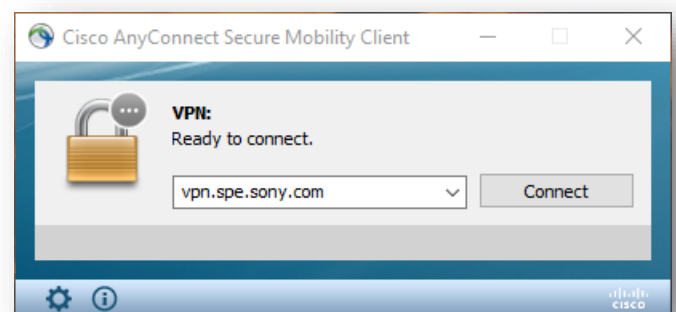
Connect to the Sony Network

Step 1: Show hidden icons

Step 2: Select Cisco AnyConnect
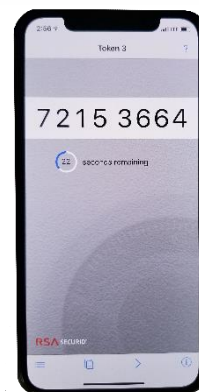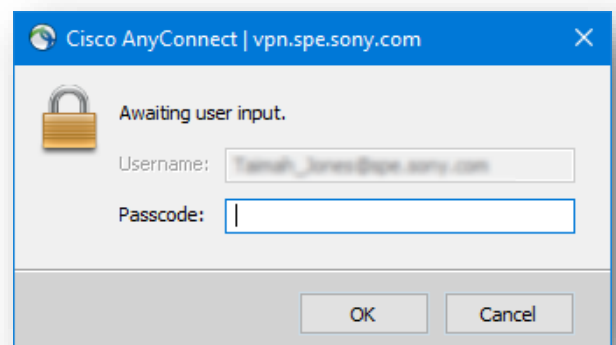
Step 3: Connect

Step 4: Enter your pin+tokencode (no spaces in between)

This pin is what we use for 2-factor authentication. If you have not created a pin or need to reset your pin, please refer to the PIN Guide on mySPE.

Your pin expires after 1 year.

The tokencode is generated using the RSA SECURID App on your mobile phone. This tokencode refreshes every 60 seconds.

iPhone   Android

New to Working from Home?

Create/Reset your PIN or Tokencode

- Download the RSA app from your mobile App Store
- Contact the GSD to obtain your RSA token. (310) 244-2188

- Search your computer for the Cisco AnyConnect Secure Mobility Client. If it is not installed, please download it from the SPE App Store.

To request an RSA soft token or instructions on how to use an RSA soft token please contact the Global Service Desk at:

North America: 310-244-2188
US Toll Free: 877-SPE-SONY
Europe: +44(0)20-7533-1439
OnNet: 7912-42188 or 7676-1439
Email: GSD@spe.sony.com